

Response to the queries for Selection of Event Management Agency for OSRTC

RFP No. 103, Date: 13/01/2024

No.160/OSRTC/IMTR-59/2023,

Dt.20/01/2024

Sl.No	Firm Name	RFP Reference	Content of RFP	Clarification Sought	Response
1.	M/s Prelude Live	Brief Description of Bidding Process: Page no.- 6	The Bidder shall pay to the TIA a non-refundable sum of INR 10,000/- (Rupees Ten Thousand only) + GST (18%), as 'Select Fee'.	Bid processing fee value	The Bidder shall pay to the TIA a non-refundable sum of INR 10,000/- (Rupees Ten Thousand only) + GST (18%), as 'Bid Processing Fees.
2.	M/s Prelude Live	Earnest Money Deposit (EMD) Page no.- 12	The Bidder shall furnish as part of its Bid, Earnest Money Deposit (EMD) amount to the sum of INR 10,00,000/- (Rupees Ten Lakhs) in shape of Banker's cheque / demand draft/ Bank Guarantee to be made from any Nationalized or Scheduled Commercial Bank in favor of Accounts Officer OSRTC, Bhubaneswar.	If EMD is exempted for MSME registration	As per RFP
3.	M/s Prelude Live	Scope of the Project. Page no.- 21	Scope of the Project	The dates or tenure of the assignment isn't clear.	As per RFP
4.	M/s Prelude Live	-	-	The BoQ list needs for defined items - elements like flower decoration of entire venue is an undefined scope.	As per RFP

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5.	M/s SHARAD ADVERTISING PVT. LTD.	-	-	Which type of Plastic Matting is required ? For example- PVC or Wooden	As per RFP
6.	M/s SHARAD ADVERTISING PVT. LTD.	-	-	Light setup & sound set up for how many people required in event	As per RFP
7.	M/s SHARAD ADVERTISING PVT. LTD.	-	-	How many restrooms will be needed?	As per RFP
8.	M/s SHARAD ADVERTISING PVT. LTD.	-	-	which kind of cultural activities will be needed to entertain?	As per RFP

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9.	M/s SHARAD ADVERTISING PVT. LTD.	-	-	What would be size for Inauguration Falak?	As per RFP
10.	M/s Shubh Ads Pvt Ltd	Technical Qualification (TQ)-5	Local Presence : The Bidder must have office/ Branch Office in Odisha and having experience doing similar work in Odisha in last 3 Years.	Office in Odisha	As per RFP
11.	M/s Shubh Ads Pvt Ltd	Annual Turnover (PQ)	Minimum Average Turnover of the organization must be INR 5 Crores from the last three (3) financial years (FY 20-21, FY 21-22, FY 22-23).	Annual Turnover 5 crores last 3 years.	As per RFP
12.	M/s Shubh Ads Pvt Ltd	Annual Turnover (PQ)	Audited balance Sheet and Profit & Loss account statement of the bidder for each of the last 3 audited financial years. Certificate duly signed by Statutory Auditor of the Bidder for total turnover.	Last 3 years Certificate from Auditor	As per RFP
13.	M/s Shubh Ads Pvt Ltd	Relevant Experience	The bidder shall have a history of conducting / executing large Event Management for Government(State/Central)/ PSU/ Large Corporate in Last 5 Years.	Relevant Experience Large Event at state Level Govt. Last 5 years.	As per RFP

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14.	M/s Shubh Ads Pvt Ltd	Experience of Promotional Scheme/ Event for Odisha Government	The bidder shall have experience in Event Management and must have 1 work order above the value of minimum Rs. 25 lakhs or above in last two years.	Event per work order minimum 25 lakhs	As per RFP
15.	M/s Shubh Ads Pvt Ltd	7.1 Payment terms.	Payment to the selected agency shall be done on Event basis post submission of invoice after due validation and approval from Nodal Officer District / OSRTC by the agency.	Pls clear about payment terms	As per RFP

-Sd-

**General Manager(A),
OSRTC, Bhubaneswar**